

**OUTLINE OF PROGRAM FOR PH.D OR ED.D**

Name \_\_\_\_\_ Telephone Number \_\_\_\_\_

Address \_\_\_\_\_ Zip Code \_\_\_\_\_

Faculty Counselor \_\_\_\_\_ Area \_\_\_\_\_ Program \_\_\_\_\_

Semester Admitted \_\_\_\_\_ Degree \_\_\_\_\_

This form should be filled out in consultation with your faculty counselor by the end of the fourth semester of registration. After approval by your faculty counselor, it should be submitted to the Head Graduate Advisor for approval. Changes require the submission of a new Outline of Program form.

**I. REQUIREMENTS:** All required course must be taken for a letter grade and passed with a grade of B- or better.

A. **School of Education Core Courses:** All doctoral degree students are expected to complete two School of Education Core Courses. It is preferred that the core course be taken outside the student's area. A list of approved courses is available in the Student Academic Services Office.

Course Number	Units	"Inside" Area Course Title	Course Number	Units	"Outside" Area Course Title

B. **Qualitative and Quantitative Methods:** All doctoral students must complete at least one course in qualitative methods and one course in quantitative methods. A list of approved courses is available in the Student Academic Services Office. See the Graduate Assistant in the Student Academic Services Office in regard to waiving courses.

**Qualitative Methods**

Course # \_\_\_\_\_  
or Waiver Course # \_\_\_\_\_ Approval Date \_\_\_\_\_

**Quantitative Methods**

Education 293 A/L \_\_\_\_\_  
or Waiver Course # \_\_\_\_\_ Approval Date \_\_\_\_\_

C. **Area Core Courses:** Each area has a set of core courses that is required of all students enrolled in doctoral studies. Any question regarding core course requirements (e.g. substitutions, waiver) should be referred to the program office.

Course Number	Units	Title	Course Number	Units	Title

**II. ACADEMIC PREPARATION (PH.D) AND FIELD BASED PRACTICUM (ED.D):**

**Academic Preparation:** All Ph.D students are required to take at least two courses outside the Graduate School of Education. These courses must have a combined unit value of at least six semester units, and they should be relevant to the student's areas of specialization. The expectation is that students will take these courses at UC Berkeley. If a student wishes to use courses taken outside UC Berkeley to meet this requirement, a written request must be reviewed by the Head Graduate Advisor. Additional requirements regarding academic preparation may be set by each area. Students who have completed an academic master's degree relevant to their doctoral work may be exempted from additional academic preparation requirements, but they will still be expected to take at least two regular courses at UC Berkeley outside the School of Education.

**Field Based Practicum:** Ed.D students are required to include at least one field-based practicum course in the program. Students collect and analyze information from actual field settings, and make results of the analysis known to the participants in the settings.

**III. AREAS OF SPECIALIZATION:**

Selecting specialized areas of study: your areas of specialization should be determined in consultation with your faculty counselor during your first year of study. These specializations represent the three areas in which you wish to concentrate your studies.

For further information, refer to the *Graduate School of Education Handbook for Advanced Degree Students* for the distinctions between the areas of specialization for the Ed.D and Ph.D. degrees.

Area 1. \_\_\_\_\_

Area 2. \_\_\_\_\_

Area 3. \_\_\_\_\_

List below the courses to be completed (and those already completed) and check the appropriate column to indicate the area of specialization and/or Academic Preparation (Ph.D. degree students) to which each applies. More than one column may be checked and course may overlap areas.

Department and Institution	Course Number	Units	Term Completed	Title	Area of Specialization			Academic Preparation (Ph.D)
					1	2	3	

Approved: \_\_\_\_\_  
 Faculty Counselor \_\_\_\_\_ Date \_\_\_\_\_

Approved: \_\_\_\_\_  
 Head Graduate Advisor \_\_\_\_\_ Date \_\_\_\_\_

Copy to Program Office/Student \_\_\_\_\_  
 Date \_\_\_\_\_